

OPENTEXT™

Scheduled Maintenance Notification

Purpose: Software Maintenance
Start Date: 22 January 2017
Start Time: 03:00 GMT
End Date: 22 January 2017
End Time: 07:00 GMT
Duration: 4 Hours 0 Minutes
Change Request: 1377979
Impacted Services: Active Documents
Active Invoices
Intelligent Web Forms (IWF)
Trading Grid for Excel (TG4E)
Trading Grid Online (TGO)
Customer Impact: Service will be degraded during this timeframe.
Additional Details: 29 January 2017 will be the backup date if this maintenance will be cancelled or postponed. We will send you an updated notification if the backup date will push through.

We appreciate your understanding for any inconvenience this event may have on your business.

For assistance converting time from GMT, [click here](#).

If you have any questions or need additional assistance, you may contact your support organization using the contact information provided to you and reference the Change Request listed above.

If you are an EasyLink customer and you have not been provided specific contact information, you may visit <http://www.opentext.com/support/contact/easylink> for EasyLink contact information.

If you are a GXS customer and you have not been provided specific contact information, you may visit <http://techsupport.gxs.com/> for GXS contact information.

If you are not the correct person to receive this notification, please share this notification with the appropriate contact in your organization. To be removed from this distribution list, please [click here](#).

In order to prevent disruption to the customer notification process, you may receive notifications from the address CustNotification@xmr3.com from time to time. Please add the email address to your safe senders list to help ensure deliverability.

Thank you for selecting OpenText as your provider of business-to-business solutions.

This message is intended for the addressee(s) only and may contain confidential and/or proprietary information. Unauthorized use or disclosure may be unlawful. Do not reply to this message.